Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**LANKA MAHAVIDYALAYA**
Name of the head of the Institution	**DR. AMARJIT SINGH BHUI**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**03674255473**
Mobile no.	**9435369038**
Registered Email	**principal.lm@gmail.com**
Alternate Email	**amarjitsingh009@gmail.com**
Address	**LANKA, DIST- HOJAI, ASSAM**
City/Town	**LANKA**
State/UT	**Assam**
Pincode	**782446**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**DR. LUKENDRA KAKATI**
Phone no/Alternate Phone no.	**03674255473**
Mobile no.	**8638280155**
Registered Email	**lm.iqac007@gmail.com**
Alternate Email	**lukendrakakati23@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://lankamahavidyalaya.in/upload/aqar/AQAR%202018-19.pdf

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	https://lankamahavidyalaya.in/upload/acalendar/Academic%20Calendar%20for%20the%20Session%202019-2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**71.00**	**2005**	**28-Feb-2005**	**27-Feb-2010**
2	**B**	**2.62**	**2015**	**15-Nov-2015**	**14-Nov-2020**

6. Date of Establishment of IQAC	**07-Mar-2007**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Sixth Meeting of IQAC	**14-Oct-2020**	**11**

	1	
Online Student Feedback is taken	12-Nov-2020 7	197
Organized FDP from E& ITC Academy, IIT Guwahati to eliminate Computer illiteracy and improve Teaching Technique	09-Sep-2019 7	52
First Meeting of IQAC	02-Aug-2019 1	11
Second Meeting of IQAC	07-Nov-2019 1	11
Third Meeting of IQAC	19-Feb-2020 1	11
Fourth Meeting of IQAC (Virtual Meet)	15-Jun-2020 1	9
Fifth Meeting of IQAC , jointly with Academic Council	24-Jun-2020 1	24
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Science Building Construction	Local MLA Fund	Assam Government	2019 180	1000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**6**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organized Fifteen International / National / Institutional Level Webinars during 2019 / 2020. Further, Zoom Cloud platform of 300 capacity taken on rent to manage online classes , student support programs, Webinars as well as other academic activities to overcome the Covid19 pandemic situations. Also, Organized one day workshop on Examination and Evaluation in CBCS system on 07.03.2020 to make familiar the faculty members with CBCS system. Collaboration with Department of Mathematics, Assam University Silchar, India (A Central University) had done to organize a webinar to promote Research in the field Operational Research.

MOU is signed with JOBHUT and Indian Skill Academy (A Skill Dev. Training Institute) for selection, Training and placement of Final year students under the provision of Assam Skill Development Mission, Govt of Assam. Further, 77 students got selection for Job oriented Skill Dev. Training Program (Tourism and Hospitality, Aviation and Front Office) under the provision of above MOU.

Necessary steps are taken for overall development in Central Library and Central Computer Lab.

Organized Faculty Development Program (FDP) from E and ICT Academy, IIT Guwahati on , Behavioral Remodeling and Use of ICT tools in Class Room Deliver for Teachers, during 9th September to 14th September, 2019 to eradicate computer illiteracy and improve Teaching Techniques among faculty members.

Organized Webinars on Intellectual Property Rights on 12th September, 2020 and on Gender Sensitization on 08/11/2020

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Necessary steps are taken for appointment of permanent faculty members against vacant post	Nine permanent Faculty Members are appointed against vacant faculty positions in UGC scale of pay
To take necessary steps for campus selection for employment of Final year students	MOU is signed with JOBHUT and Indian Skill Academy for selection, Training and placement of Final year students under the provision of Assam Skill Development Mission, Govt of Assam
Necessary steps are taken to sign more MOU with Educational Institutions	A MOU is signed with Nowgong Girls College (Accredited A Grade by NAAC)
Necessary steps are taken for collaboration work with other universities	An International Webinar on Recent Advances of Operational Research in Natural and Social Sciences were organized in collaboration with Department of Mathematics, Assam University Silchar, India (A Central

	University)
Necessary steps are taken to uplift Central Library	New Books of worth Rupees Five Lakhs Eighty One Thousand and Seven Hundred are added
Necessary steps were taken to organized a Faculty Development program to eliminate computer illiteracy among faculty members and improving Teaching quality	Organized Faculty Development Program from E and ICT Academy, IIT Guwahati on Behavioral Remodeling and Use of ITC tools in Class Room Deliver for Teachers during 9th September to 14th September, 2019 to eradicate computer illiteracy and improving Teaching quality
Necessary steps are taken to organized National / International / State Level Seminars and Workshops	Fifteen Numbers of Webinars of International / National / Institutional / State Level Webinars and one state Level were organized
Necessary steps are taken to uplift Central Library	Five more computers are added in central Library
Initiatives are taken to construct new college gate	Rupees Five Lakhs is sanctioned from Local MLA Fund to construct the College Gate
Necessary steps are taken to organized workshop on Intellectual Property Rights and Gender Sensitization	Organized Webinars on Intellectual Property Rights on 12th September, 2020 and on Gender Sensitization on 08/11/2020
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing Body of Lanka Mahavidyalaya	19-Dec-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	15-Nov-2015
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	23-May-2020
17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Office of the Principal has electronic database system in relating to Admission, Examination , Budget preparation , Monthly Salary Bill submission and Income Tax deduction Statement along with Library Automation System. Further, whole admission system of the students is operated through online system including payment of Admission fee and Examination Form Fillup through Institutional website portal. The important notices are uploaded in Institutional Website for easy access to students, guardians, public and employees. Further following tools are in operation 1. Whole office is computerized and connected via LAN. 2. Biometrics attendance machine is used for record of attendance of Teaching and nonteaching staff. 3. CCTV cameras are installed in classrooms, office, Library, indoor stadium and other important places for security and monitoring. 4. Provision for digital submission of teachers profile to IQAC. 5. Monthly salary bills are submitted online to Govt. of Assam via online. 6. Student fee payments are received via online payment gateway process. 7. Student admission forms, shortlisted of candidates and admission including fee payment are made via online. 8. SOUL (2.0) software is in operation in library for automation. 9. Students feedback is taken online by google form which are circulated via institutional website. whatsapp group of Academic Council and departmental whatsapp group.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution has an academic council which formulates and ensures curriculum planning in association with Management and IQAC as follows. 1.Prepare the prospectus for Admission for various courses as per affiliating University and college Management rule. 2.Prepare the class routine so as to cover all the courses as per Affiliating University/Board rule. 3.Each department prepares and maintains Lesson Plan for timely completion of the courses. 4 Each department holding their timely departmental meeting for rectification of their curriculum planning. 5.Departmental/IQAC planned for departmental /institutional seminar, talk and workshop on special topics for students and Teachers. 6. Notification regarding sessional and Internal Examinations are

made as per Affiliating University Academic calendar. 7.Conduct various semester examination as per Academic calendar of Affiliating University/Board. 8. Necessary analysis on feedback form final year students are made for upliftment of academic activities.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	00	NA	NA

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	NA	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Both Honours and Regular	01/07/2019
BCom	Both Honours and Regular	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Certificate in Computer	01/08/2020	188
Post Graduate Diploma in Hindi Translation	01/08/2019	10
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Bengali	18
BA	Hindi	67
BA	History	4
BCom	Accountancy	42
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Online Feedback from the 6th semester students are taken in a Standard form containing three main heads viz: Infrastructure of the institution, Departmental Teaching/Learning/presentation of Individual teachers with overall activities of Departments and suggestions from students. In the infrastructure head, feedback is taken on quality of classroom facility, library facility, canteen facility, drinking water facility, cultural/sports/recreation facility and sanitation. In Departmental teaching/learning/presentation of Individual Teachers Head, the feedback for activity of Individual teachers of each Department with overall activity of Departments are taken. At last, suggestions from students are recorded. In the analysis, priority is given on the recommendation of majority basis. The suggestions of the students are considered seriously and the assessments of individual teachers are communicated through HOD of concerned Department whenever necessary.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	CBCS	500	923	527
BCom	CBCS	100	150	122
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1645	0	33	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	5	2	2	1

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students Mentoring System is available in College. In this session the college has offered the mentorship benefit to all the students viz. Major/general, Honours/Regular. To each Teacher, Maximum 45 students of concern Major/General, Honours/Regular subject are allowed. The college has been resolved all the queries and problems of the students through the face to face communication as well as Personal Phone Calls and Departmental WhatsApp Group.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1645	32	1:51

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
41	33	8	9	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	NA	Nill	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	NA	6th Semester	21/10/2020	05/12/2020
BCom	NA	6th Semester	15/10/2020	05/12/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Internals Evaluation is done on the basis of Combine assessments viz. Sessional Examination, Assignments, attendance, Seminar Presentation, Viva-Voce etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institute follows the Academic Calendar of Gauhati University (Affiliating University) for all purposes. Although due to pandemic Situation the Academic Council of the the College framed new programs of online classes for every 10 days for the better benefit of the student communities. In spite of regular curriculum of online classes in working days, the Departments were allowed to organize student support special programs on holiday and Sunday. Further online feedback system made compulsory on every session to encourage regular

attendance of the student in online classes during whole Pandemic session. During Pandemic Session about 15 National/ International/ Institutional Webinars were arranged where the students were encouraged to participate along with Faculty Members/Research Scholars/Resource Persons to make a balance on mental health.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.lankamahavidyalaya.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BCom	GENERAL	35	31	88.5
NA	BA	GENERAL	286	57	20
NA	BCom	MAJOR	51	43	84.5
NA	BA	MAJOR	155	137	88.38
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://lankamahavidyalaya.in/upload/bestpractices/1650637247.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	NA	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
National Webinar on Intellectual property Right in Education	IQAC, Lanka Mahavidyalaya	12/09/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
POEM	Mr. Kamaleswar Kalita	ASOM KOBI SANMILAN	02/12/2020	Literary
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NA	NA	NA	NA	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	HISTORY	2	4.75
International	ENGLISH	2	5.25
National	ASSAMESE	1	5.75
National	POLITICAL SCIENCE	1	4.75

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
ENGLISH	2
PHILOSOPHY	1
BENGALI	3
HINDI	2
HISTORY	2
ECONOMICS	2
POLITICAL SCIENCE	1

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Contextualizing culture and ecology in the	Parishmita Buragohain	Psychology and Education	2020	0	Dibrugarh University	0

Title	Author	Journal	Year		University	
Changing dynamics of Native American life: A reading of select Texts of Louise Erdrick						
Re-Historicizing Women From Myth: A Study of Chitra Banerjee Devakumaris The Palace of Illusions	Parishmita Buragohain	Palarchs Journal of Archaeology of Egypt/ Egyptology	2020	0	Dibrugarh University	0
Voices from the Margins : A Reading of Migrant Womens Agency in Nuruddin Farahs from a crooked Rib and North of Dawn	Ankur Hazarika	Palarchs Journal of Archaeology of Egypt/ Egyptology	2020	0	Dibrugarh University	0
Availability of Manpower Facilities in the Health Sector of Assam	Raju Saikia	Indian Journal of Public Health Research and Development	2019	0	Gauhati University	0
Health Issue as one of the Barriers to Women Weavers	Raju Saikia	Indian Journal of Public Health Research and Development	2019	0	Gauhati University	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in

				citation	the publication
NA	NA	NA	Nill	0	0	NA

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	50	200	60	10
Presented papers	2	7	0	0
Resource persons	0	4	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
COVID AWARNESS (MARCH 2020)	TEACHING STAFF NON-TEACHING STAFF, LANKA MAHAVIDYALAYA	35	20
CAMPUS CLEANING	NSS CELL, LANKA MAHAVIDYALAYA	2	50
REPUBLIC DAY MARCH -PAST	DISTRICT ADMINISTRATION, HOJAI	2	25
INDEPENDENCE DAY MARCH- PAST (2020)	DISTRICT ADMINISTRATION, HOJAI	2	35
INDEPENDENCE DAY MARCH- PAST (2019)	DISTRICT ADMINISTRATION, HOJAI	2	35
VOLUNTEER	AMBUBACHI MELA COMMITTEE, ASSAM	2	11

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
INDEPENDENCE DAY MARCH- PAST (2019)	1ST PRIZE	DISTRICT ADMINISTRATION	35
INDEPENDENCE DAY MARCH- PAST (2020)	1ST PRIZE	DISTRICT ADMINISTRATION	35

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
AWARNESS PROGRAMME	HOJAI DISTRICT ADMINISTRATION AND LANKA MUNICIPALTY BOARD IN ASSOCIATION WITH EXTENSION ACTIVITY CELL, IQAC, LANKA MAHAVIDYALAYA	SOLID WASTE AND PLASTIC WASTE MANAGEMENT	12	82
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Collaboration with Department of Mathematics, Assam University, Silchar, India for organizing Webinar to promote Research in the field of Operational Research	157	IQAC, Lanka Mahavidyalaya	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Job Oriented Training	MOU	JOB HUT and Indian Skill Academy (under the provision of Assam Skill Dev Mission)	01/11/2020	10/02/2021	77
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

	participated under MoUs		
Indian Skills Academy in association with JOBHUT	20/02/2020	Skill Development Training	181
Nowgong Girls College, Nagaon, Assam	12/09/2019	Faculty Exchange and Academic Collaboration	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20108083	13338239

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL 2.0	Partially	2.0	2013

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16470	1621275	1966	393200	18436	2014475

	875	1008922	125	188500	1000	1197422
Reference Books						
Journals	12	25140	0	0	12	25140
Library Automation	1	0	0	0	1	0
Others(specify)	6	15695	0	0	6	15695
Weeding (hard & soft)	0	0	0	0	0	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nill

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	88	1	12	0	8	18	9	4	3
Added	5	0	0	0	0	0	0	0	0
Total	93	1	12	0	8	18	9	4	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
ZOOM	https://fb.watch/a55jbQeHTP/
ZOOM	https://fb.watch/a55mSm02oK/
ZOOM	https://fb.watch/a55q3PTkGP/
ZOOM	https://fb.watch/a55tyDDtqI/
ZOOM	https://fb.watch/a55A_8xrau/
ZOOM	https://fb.watch/a55EzJ-KOR/
ZOOM	https://fb.watch/a55K-o0s4U/
ZOOM	https://fb.watch/a55OZb3xIa/
ZOOM	https://fb.watch/a55SYwQCG5/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
16867900	11725796	3240183	1612443

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Utilizing Physical, Academic and Support facilities- 1.Sports facilities for Indoor Games: Infrastructure is the backbone of sports. Sports make up a global language understood across castes, creeds and races. Lanka Mahavidyalaya has constructed an Indoor stadium and it has the facility to play sports like, Badminton, Table Tennis. Apart from this College has the facility of Gymnasium. 2. Out Door Games: Lanka Mahavidyalaya has a play ground with the facilities for outdoor games. 3.Library facility: Libraries are considered to be the heart of an education institute. They primarily exist to provide information to the learners. Lanka Mahavidyalaya has a Central Library within the premises of the college and having 18436 books and large numbers of Journals as well as Newspapers (Regional and National) for the benefit of the college community. 4. Laboratory: Lanka Mahavidyalaya has a well equipped laboratory facility in the department of Education. It has also the Language Lab for the department of English and Assamese. The internet connectivity is also available in the Language Lab. 5.Computers: Lanka Mahavidyalaya has a Central Computer Laboratory with internet facility to make the students computer literate. College has also provided computers to each and every department with printing facility. 6. Class rooms: College has 33 numbers of class rooms with two digital classrooms and one Seminar Hall with audio visual facility. 7.Recreation facility: The college has a Eco-Garden in the bank of a beautiful pond of an area about seven acres , a boys Common Room, a Girls Common Room, a canteen for recreation of students during leisure periods. 8.The college has Fourteen Departments with Major (Non- CBCS)/ Honours (C) in Eight Departments. 9.The college has Career Counseling Cell, NSS, Games and Sports Cell, Cultural Development Cell and Incubation Centre under IQAC for the development of Career, physical and mental health. 10.The college has the provision for centrally purified drinking water facility and separate toilets for boys and girls. 11.The college has a study center of KK Handiqui State Open University to provide an opportunity for higher studies to Working Men/ Women, Defense person, Drop-Out Students and House wives.

https://www.lankamahavidyalaya.in/viewvideoalbum.php?id=0

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STUDENT WELFARE FUND	150	60000
Financial Support from Other Sources			
a) National	UGC- Ishan Uday	17	918000
b)International	00	0	0

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring and Personal Counseling	01/08/2019	1714	Institution
Language Lab	01/08/2019	60	Institution
Remedial Coaching	01/08/2019	600	Institution
International Yoga Day/ Meditation	21/06/2020	160	Institution

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	Career Counseling	0	181	0	77
2020	Career Counselling Webinar on – Mindset Crafting and Employment Enhancement Techniques for Students	0	200	0	0

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
JOBHUT in association with Indian Skills	181	77	M/S SEVEN (Firm for Human Recourse	20	11

Academy under Assam Skill Development Mission			Development Imparting Training in Skill Development, Consultancy)		

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	13	BA	POLITICAL SCIENCE	AU/GU/KB BED/ITI	MA/B.ED
2019	4	BA	HINDI	TU/KB B.ED/AU/GU	MA/B.ED
2019	5	BA	EDUCATION	CU/AU/GU	MA
2019	2	BA	HISTORY	NAGAON COLLEGE	MA
2019	3	BA	BENGALI	CU/GU/AU	MA
2019	4	BA	ECONOMICS	CU/GU/AU	MA
2019	3	B.COM	COMMERCE	CU/AU/GU	M.Com
2019	8	BA	ASSAMESE	CU/AU/GU	MA
2019	2	BA	ENGLISH	CU/GU	MA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Activity in Annual College Week	Institutional Level	110
Cultural Activity in Annual College Week	Institutional Level	100

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	N/A	Nill	Nill	Nill	NA	NA

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Institution has an Elected Body of Students by Name Lanka Mahavidyalaya Students Association having Thirteen portfolios with each of one President, Vice President, general secretary and other specific Secretaries. The bodies formulate and executed their power and functions in the field of sports, cultural, literary and debating development, student welfare and academic activities in consultation with the concerned authorities. the student elected body has their own funds and prepares their budget for necessary expenditure.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Lanka Mahavidyalaya as a learning organization strives to educate with the spirit of cultural values and develop Human Resources in order to serve mankind in general and weaker sections in particular and to establish peace and prosperityin the society and in the nation. This is the oldest higher educational institution established in the area and working only for the education of rural masses. Mission of the college: Providing quality education with affordable cost by designing academic agenda in tune with the changing needs of the society, scanning the external environment through strategic planning, building faculty power in tune with the modern trend in teaching, interacting creatively with the Government and the civil society. In order to open the avenues of education to the disadvantaged in the society which was hitherto denied to them, the college has increased enrolment of students from these sections in various programs offered by the college. All stakeholders of the institution work together by keeping students at the center. Teachers get represented in the decision -making bodies of the institution, namely, IQAC, Governing Body, Academic Council, Construction Committee, Career guidance Counselling cell, Grievance Redressal Cell, Women Cell, Beautification Cell, Alumni Association Cell and in the Library Management Committee. The apex body of the college (the Governing Body) has representatives from the State Government, affiliating University, retired teachers, employers, and guardian members. E-governance modes have been introduced in student admissions, accounts, Library services, alumni registration and in case of students' feedback. Incremental improvements since the last NAAC assessment include augmentation of infrastructure and the different learning resources (Building, smart and ICT enabled classroom, computers, Broadband Internet, conference hall, indoor stadium, construction of Krishna Kanta Handique State Open

University building, online admission and installation of CCTV surveillance, etc. The college has professional training through which the college educates the students to address the challenges of the society. The various practices like NSS, Career Guidance and counseling cell, Discipline cell, Sports Games cell and the Cultural cell of the college (where the members extend their community service) promote and reinforce the values of compassion, cooperation, respect, tolerance and thereby which in turn motivate the students to render selfless and tireless service to society especially to the downtrodden. RUSA is completely a new approach towards funding higher education in universities and colleges in India, it is based on the key principles of performance-based funding incentivizing well performing institution decision making through clearly defined norms. In Lanka Mahavidyalaya, a RUSA committee is formed with head of the institution as Chairman, a senior faculty member as coordinator and members from teaching and non-teaching staff for proper and effective utilization of RUSA funds under various head since allotment of RUSA fund. Further, a high-level project monitoring unite is formed as per direction ofRUSA, with the head of the institution as Chairman, one Vice-chairman, Coordinator of RUSA committee as convener, one faculty member and two student members having one male and another female.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	An Academic Council was formed for implementation and monitoring of academic activities. The Academic Council is responsible for deciding the course work required for a particular program as recommended by the Gauhati University. This is done with the consultation of the Head of the departments and faculty members of the different departments. One senior most teacher has been appointed by the Governing Body as the Coordinator of the Academic Council. The Academic Council is also responsible for preparation of prospectus, admission schedule, effective routine, lesson plan, timely completion and revision of courses, preparation of projects and evaluation.
Teaching and Learning	The Institution ensures availability of sufficient class rooms it has twenty numbers of RCC class rooms and nine numbers of Assam Type class rooms. The institution has other facilities such as, four digital class rooms with internet, two computer labs (including language Lab), Education lab, two seminar halls, one with ICT facilities and sufficient numbers of Text and reference books in the library.

Examination and Evaluation	The institute formulate guidelines for timely conduct and evaluation of internal examinations, assignments, projects and viva in every session. Department s, like, History, Economics, Political Science, Commerce conduct socio-economic field survey/studies and students prepare projects and assessments on the basis these survey/studies. Moreover, institute have a permanent provision for conducting of University Examinations and evaluation as per direction of affiliating university.
Research and Development	The Research and Development Cell OF IQAC took initiative to uplift research environment among the faculties since its formation and shared information regarding research project and funding agency. To increase the research caliber and knowledge of research tools among faculty members, the cell organized a one-day State level workshop on Examination and Evaluation in Choice Based Credit System on 7th of March, 2019 and a two days workshop on MATLAB and SPSS on 24th and 25th June, 2019 in collaboration with Krishna Bora B.Ed. College, Lanka, Assam and Assam College Teachers' Association.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has upgraded the library facilities by increasing the number of books, ICT equipment and physical infrastructure of college and lab from RUSA fund. There are 19436 books available in the library which are distributed in three sections viz. Text books, Reference section, Book bank. There are seven computers in the library. Apart from this there are 33 book selves in the library. The library also has a reading hall with sufficient numbers table and chairs for both faculty and students.
Human Resource Management	To use optimal use of human resources, distributions of works is made at the beginning of every session as follows: The Academic Council is responsible for deciding the course work required for a particular program as recommended by the Gauhati University. This is done with the consultation of the Head of the departments and faculty members of the different departments. Sri. Dimbeswar Kalita of department of Economics is working as the convener of the Academic

	Council. The examination committee comprises of the controller of Examinations, Principal, faculty form ICT and the senior staff from the college. They are responsible for the smoth conduct of Sessional examinations, Test examination, end semester examination and evaluation and publication of results The admission committee comprises of the principal, Vice -Principal, all the HOD form different departments, faculty member from the ICT and the head Assistant of the college. The admission committee look after the admission process and scrutinize the applications, prepare the rank list and categories based on the guidelines of Govt. of Assam and Gauhati University, Assam. The College has a Grievance Redressal Cell to receive complains from students and employees relating to their rights and justice in the college campus. The Cell maintains a drop box to receive and redress any kind of complains. A Discipline Maintenance Committee has also been constituted to maintain the discipline in the college campus. The committee makes aware the students about the duties and responsibilities of the students. Anti- Ragging Squad: Ragging as we all know is social interaction between seniors and juniors in schools and colleges. An interaction which can take very brutal, inhuman and anti-social form at time. To prevent ragging in the college campus an Anti-Ragging Squad is form as per the Verdict of Supreme Court and UGC Regulation on curbing the menace of ragging in Higher Educational Institution, 2009
Industry Interaction / Collaboration	Efforts are made to make interaction/collaboration with Industry/Institutions and MOU are signed with 1. Indian Skill Academy in association with JOBHUT on 20th February ,2020 and 2. M/S. SEVEN (Firm for Human Resource Development Imparting Training in Skill Development) on 21ST June ,2018. In the month of February, 2020 JOBHUT in association with Indian Skills Academy and collaboration with Assam Skill Development Mission offered placement training to ….students in the field of Aviation, Hospitality, Beauty and Domestic Data Entry to name few.

Admission of Students	Due to huge demand for admission in the institution, the admission process of students has been made online including fee payment from the session 2018-19. Moreover, cut off marks have been introduced for applications in B.A. and B.COM. courses. All the eligible candidates are given admission as per the rules and regulations laid by the state government and Department of Higher Education, Assam. According to the norms of Gauhati University candidates are selected for admission and no discrimination is shown at any juncture. In fact, first generation learners and economically and socially backward students form the majority of admissions in the college. The college strictly follows the admission criteria stipulated by the Government of Assam. Selected candidates are intimated through online and SMS, which has detailed regarding their time of interview and other details regarding their admission. Students are getting free admission in the under graduate courses as per the instruction of the state government. Admission is a month-long process which involves the efficient and speedy verification and processing of documents. The increasing number of students in the college per year has proved the efficacy of this system of decentralization and participative management. Admission in the Under Graduate courses is conducted through online. The Director of Higher Education, Assam has developed a web portal to generate ID for aspiring students seeking online admission. The aspiring students are requested to generate UNIQUE ID in the office Web portal https://directorateofhighereducation.assam.gov.in

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	Most of the transactions of the college are made through online mode. Specially, disbursement of salary to the employees of the college, issue of tender, fee collection, and other transactions such as RUSA transactions are now in online mode.
Student Admission and Support	Student admission, student support relating to application for issue of certificate, complains, information

	relating to academic and administration are regularly uploaded in the institutional website. Any kind of fees relating to admission, examination and documentation are accepted by online. For admission the institution follows govt, regulations regarding reservations of seats for SC, ST, OBC and PH categories.
Examination	The institute formulate guidelines for timely conduct and evaluation of internal examinations, assignments, projects and viva in every session. Department s, like, History, Economics, Political Science, Commerce conduct socio-economic field survey/studies and students prepare projects and assessments on the basis these survey/studies. Moreover, institute have a permanent provision for conducting of University Examinations and evaluation as per direction of affiliating university.
Administration	Important notices are uploaded in institutional website. Moreover, any query/application relating to student information, application for certificate and complain are accepted online. The attendance of teaching and Non-teaching staffs are recorded in biometrics attendance machine. Further, WhatsApp is used for quick circulation of notices among employees.
Planning and Development	To use ICT in the process of planning, the college has started accepting online proposals of seminar and workshop from the teachers. Personal profiles of the teachers,reports of departmental activities viz. records of online classes, are also accepted, via email. Further, the link for online seminars, student related activities viz. career-orientedprograms, Yogarelated workshopsare circulated through whatsapp groups, emails and college website. Specially, every information relating to academic and administration are widely disseminated through college website. The assigning of mentorship for the benefit of students are also made through college website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Dr. Lukendra Kakati	NAAC Sponsored National workshop on understanding the tools and parameters of AQAR in revised accreditation framework	NA	17500

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	FDP on Behavioral Remodeling and Use of ICT Tools for Classroom Delivery of Teachers	NA	09/09/2019	14/09/2019	52	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
FDP	1	01/09/2020	14/09/2020	14
FDP	20	09/09/2019	14/09/2019	7
Orientation/Induction	4	10/11/2020	19/12/2020	30
FDP	1	02/07/2020	17/07/2020	15
FDP	1	17/06/2020	22/06/2020	7
FDP	1	15/10/2020	21/10/2020	7
Workshop	1	27/07/2020	29/07/2020	3
Workshop	1	20/07/2020	27/07/2020	7

Workshop	1	13/07/2020	18/07/2020	7
Workshop	1	03/08/2020	12/08/2020	10

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
33	52	11	27

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Lanka Mahavidyalaya Staff co-operative Society Fund	Lanka Mahavidyalaya Staff co-operative Society Fund	Students Aid Fund

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal :Institution is regularly conducting internal audit by a registered chartered Accountant External: external audit is conducted by the Department of Finance and Accounts, Govt. of Assam.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Governing Body	271000	For academic and physical purpose

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6.4.3 – Total corpus fund generated

10107777

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NA	No	NA
Administrative	No	NA	No	NA

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Governing body of the college represented by two guardian members to present the interest of the students 2. Staff co-operative Society run by teaching and Non-teaching staff felicitates best student of the year with rewards to encourage for academic excellence. 3. IQAC has the provision of one guardian member to produce the need of student community.

6.5.3 – Development programmes for support staff (at least three)

1. Initiatives were taken to update computer skills for proper functioning of E-Governance in the field of Admission, Examination Form Fill Up, Results Analysis and Preparation of Budget. 2. Initiatives were taken to make oriented

about the CBCS through Workshop. 3. Initiatives were taken for development of online office management

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. More computers are added to computer lab 2. Research activity increased among young faculties leading to more Ph.D. and publications 3. Initiative are in progress to increase sports facilities 4. Adequate pure drinking water is made available in college campus 5. Language lab has been established 6. More books are added in library every year. 7. Initiatives are in progress to fill vacant posts. 8. UGC Funded Indoor stadium is functioning.

6.5.5 – Internal Quality Assurance System Details	
a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP on Behavioral Remodeling and Use of ICT Tools for class Room Delivery of Teachers	09/09/2019	09/09/2019	14/09/2019	47
2020	State Level Workshop on Examination Evaluation in CBCS	07/03/2020	07/03/2020	07/03/2020	59
2020	National Webinar on Use of online E-Resources	19/06/2020	19/06/2020	19/06/2020	100
2020	NAAC approved National Webinar on Assessment A ccreditation Process of NAAC in Revised Accr editation Framework	25/07/2020	25/07/2020	25/07/2020	300
2020	National Webinar on Atmanirbhar	31/07/2020	31/07/2020	31/07/2020	300

2020	Internatio nal Webinar on Impact of Covid-19 on Indian Economy Society: Strategies in Rural Sector to Meet Challenges with Special Reference to the Problems of Migrated Labourers.	02/08/2020	02/08/2020	02/08/2020	300
2020	National Webinar on The Development and Spread of Bhakti Movement in North-East India	05/08/2020	05/08/2020	05/08/2020	200
2020	National Webinar on Students Stress Management During Covid-19 Pandemic	13/08/2020	13/08/2020	13/08/2020	200
2020	Internatio nal Webinar on – Literature : A support for Balance in Human Life	18/08/2020	18/08/2020	18/08/2020	200
2020	Webinar on – Mindset Crafting and Employment Enhancement Techniques for Students5	19/08/2020	19/08/2020	19/08/2020	200
		View File			

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Regional Level Webinar on Gender Sensitization and Legal Provisions for Women Security in Workplaces and Educational Institutions	08/11/2020	08/11/2020	89	42

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Use of Gutkha, and Pan masala are prohibited in college campus. 2. Plastic banks are installed in college campus for collection of plastic waste. 3. Dustbins are installed in every corner of the buildings and campus for collection of garbage. 4. Plantations have done in the college campus in enormous order to make the campus green. 5. Cutting of trees are prohibited without prior permission from Governing Body. 6. Solar lights are installed in the campus as alternative source of energy. 7. Wearing of Face Mask is compulsory in college campus.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	8
Scribes for examination	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	1	1	20/03/2020	1	Covid-19 Awareness Programme	a. Maintain Physical Distance, b. Wearing of Masks, c. Hand Sanitization, d. Prohibition of Social	62

							Gatherings, e. Clean and Dis-infect Surface Regularly

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Students code of conduct published in Prospectus, which is available to all students during admission to the college.	01/06/2019	The code of conduct is followed throughout the year in following manner 1. Minimum 75 attendance in class is compulsory 2. Timely conduct of sessional examinations, evaluations 3. Timely conduct of College Week, Election to students Association and freshmen social 4. Conduct of semester examinations as per affiliating university Regulation. 5. Orientation program for students relating to Career, behavior, and soft skills. 6. Any other activity as per affiliating University.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2020	21/06/2020	100
Independence Day	15/08/2020	15/08/2020	100
Republic Day	26/01/2020	26/01/2020	125
Death Anniversary of Bharat Ratna Dr. Bhupen Hazarika	05/11/2020	05/11/2020	130
Birth Anniversary of Bharat Ratna Dr. Bhupen Hazarika	08/09/2020	08/09/2020	200
Rashtria Ekta and Sankalpa Divas	31/10/2019	31/10/2019	150
Rashtria Ekta and Sankalpa Divas	31/10/2020	31/10/2020	145
Independence Day	15/08/2019	15/08/2019	245

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plantation is continued in every year 2. Pan-Masala and Gutka are prohibited in College Campus. 3. A Eco-Garden is continued to be develop along with the Big Pond covering an area of eight Acre Land. 4. Steps are taken to minimize the single use plastics and Plastic Bank is installed in college campus for collection of plastic waste. 5. Dustbin are installed in various places of College Campus and Building. 6. Awareness program are organized in association with NSS unit to keep the campus eco-friendly and clean. 7. Environmental Day is observed in every year for environmental awareness, global warming and to keep the college campus green.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Total Women Security in College Campus: In the Institution from its establishment, special care is taken by the Authority, Teachers , Non-Teaching Staff about the security of Girls Students along with other women associated with this Institute. To look after the security of students and specially Girls students, the Institute has a Vigilance Committee , by name Discipline Maintenance Committee, with its chairman as Head of the Institute and one senior most Teacher as its Convener. Further, the Institute has a permanent Women Cell under IQAC, with the Chairman as Head of the Institute, one senior most Lady Faculty as its Convener, and all Teaching/ Non-Teaching Women are its members along with elected secretary of Girls Common Room. The Women Cell continued its activity by awareness program on Gender Sensitization, Women Security , Women Empowerment and look after the inconvenience of the Women community in the entire Institute. Also, the institute has a Grievance Redressal Cell for taking complain regarding any kind of harassment/ injustice and installed a Complain-Box for receiving any kind of complains. 2. Mentorship: The Institute Practicing Mentorship since long from the formation of IQAC, on 2007. Every student of the Institute is assigned to a Teacher to look after their personal academic problems, inconveniences and counselling. The Teacher-Student Ratio is 1:51.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://lankamahavidyalaya.in/upload/bestpractices/1641913481.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Lanka Mahavidyalaya was established on the 20th July, 1979 in a small backward town Lanka, which is situated in the southernmost erstwhile Nagaon district, Assam, a Schedule Cast area, imparting higher education in the discipline of Arts and Commerce. The institution has become pioneer in providing paradigmatic excellence quality education in this backward area. The institute has been catering the needs of the middle lower class and especially the students belonging to SC, ST, and OBC category by providing latest facilities amenities to all. The institution also offer different category of scholarship and awards to meritorious and economically backward students such as- 1.Awards from Lanka Mahavidyalaya Co-operative Society to Meritorious students. 2.Scholarship from Govt. such as Under Graduate scholarship to Meritorious, SC, ST, OBC, MOBC and Minority students. 3.Financial aid to poor students from Lanka Mahavidyalaya Students' Aid Fund. Besides this college has been providing other facilities like- 1. Admission to the Degree Courses is based strictly on merit as per direction of Govt. of Assam and Gauhati university regulation . Those who do not qualify to get admitted in the regular courses, for them college is imparting higher education through Krishna Kanta Handique State Open

University. The Lanka Mahavidyalaya has started its Study Centre under K.K. Handique State Open University (KKHSOU) from the Academic Session 2011-12 to meet the growing demand of the locality for Higher Education. Through the KKHSOU study centre, the college is offering BA, B.Com, and M.A. in Assamese, Political Science, English courses. The institution has recently started self finance professional and job oriented courses like- Hindi Translation course and also took initiatives to provide Short Term Skill Dev. Program under Assam Skill Dev. Mission. 2. The college has a Central Library having about 19,436 Volumes covering all the subjects including Text books and Reference books. The Library has facilities of reading rooms for both the teachers and students. 4.Apart from above, the College has Reprographic Center, Digital class room, Central Computer Lab/ Language Lab with internet, internet facility for faculties office, Playground, Indoor stadium, Gymnasium, own Canteen, providing pure drinking water facility for all. Apart from this N.S.S. unit is running in the college with pride and excellence. Thus, the institution is trying its level best to imparting higher education facilities since its day of establishment to the people of this backward area, where most of the people belongs to SC and OBC category.

Provide the weblink of the institution
http://www.lankamahavidyalaya.in

8.Future Plans of Actions for Next Academic Year

1. To take necessary steps to Accredited the Institute for 3rd Cycle in due time. 2. To take initiatives for prompt sanction of the RUSA [II] Infrastructure Dev. Project fund for balance development of the College. 3. To take necessary steps to enhance the number of computers in the 2nd Central Computer Lab up to 120 capacity. 4. To open PG courses in Economics, Assamese and Commerce and UG course in Home Science in regular mode. 5. To increase the Research Activity. 6. To start a effective full flagged Coaching Institute for Competitive Examinations for the benefit of students. 7. To take necessary steps for more Campus Recruitments of the final year students in various industrial sector 8. To organize more Workshop/ Seminar on Intellectual Property Right/ Women Trafficking and other relevant issues. 9. To take measures for the development of adopted underdeveloped Village and under privileged School for upliftment under Extension Activity. 10. To renovate and develop Central Library from RUSA [II] Project, so as to meet the need of growing numbers of students. The Central Library will be extended to cover whole first floor of Commerce Building with adequate number of Books Journal . Further e-resources will be made available in Library. 12. To take necessary steps to construct Auditorium of 1500 Capacity. 13. To take necessary steps to complete the Science Building and to open Science Stream. 14. To open an Archaeological Archive Cell to explore historicity and to promote historical significance of Hojai District. 15. To sign more MOU with other Universities, Colleges and Industries.